



Exhibits Contract Provisions 2012 Environmental Education Alliance Conference

1. **CONTRACT:** The following rules and regulations become binding upon acceptance of this contract between the applicant (Exhibitor), its employees and agents, and the Environmental Education Alliance of Georgia (EEA) and the 2012 Environmental Education Alliance Conference Exhibit Committee (the Committee). The Exhibitor also assumes full responsibility for complying with any local, city, state, and federal regulations regarding permitting, sales, taxes, fire, electrical wiring, safety, and/or health.
2. **SPACE ASSIGNMENTS:** During the period after March 16, 2012, spaces will be assigned to Exhibitors. The Committee reserves the right to assign or alter exhibit locations as it deems advisable and in the best interest of the conference.
PAYMENTS & REGISTRATION: Exhibit tables will be assigned to exhibitors in good standing. Exhibitor fees are listed and explained online at www.eealliance.org. Exhibitors are expected to register for the conference. Checks should be made out to the Environmental Education Alliance of GA and must be postmarked by March 16, 2012 be sent to P. O. Box 170458 Atlanta, GA 30317-0458.
3. **CANCELLATIONS:** Cancellations must be requested in writing and received on or before March 16, 2012. Requests should be made to Brian McKnight, b.mcknight@stonemountainpark.org. All registration refunds are subject to a \$10 administrative fee. Please allow 2-4 weeks for refund. No refunds processed after March 16, 2012. You may transfer your conference registration and exhibit space to another party if you find that you cannot attend after the deadline.
4. **SAFETY:** Any/all electrical equipment, including signs and lights, shall be in good operable condition and able to pass the inspection of the local Fire Underwriters Inspection Bureau. Each Exhibitor agrees to be knowledgeable and responsible regarding ordinances and regulations pertaining to health, fire prevention, and public safety while participating at this symposium.
5. **USE OF EXHIBIT SPACE:**
 - (A) If you wish to make over-the-counter sales, defined as transfer of goods for money, check, draft, or other kind of payment, please use the separate vendor registration. Contact Brian McKnight, b.mcknight@stonemountainpark.org for details.
 - (B) Distribution by the Exhibitor of any printed matter, souvenirs or other articles must be confined to the assigned space. No undignified manner of attracting attention will be permitted. All exhibits must fit in the space provided.
 - (C) Exhibitors shall reflect their company's highest standards of professionalism while maintaining the exhibit during the symposium hours.
 - (D) Exhibitors shall arrange their exhibit so it does not obstruct the general view or hide the exhibit of others.
6. **SECURITY/LIABILITIES/INSURANCE:** Neither will the Environmental Education Alliance of Georgia, or the exhibit facility, their members, nor the representatives and/or employees thereof be responsible for any injury, loss or damage that may occur to the Exhibitor, or to the Exhibitor's employees or property, from any cause whatsoever, prior to, during or subsequent to the period covered by this application/contract.
7. **AMENDMENTS TO REGULATIONS:** Any and all matters and questions not specifically covered by the articles in this contract shall be subject to the decision of the Committee. They may, in the interest of the conference, amend the aforementioned items covered by this contract at any time and notice thereof shall be binding on Exhibitors equally with the foregoing rules set forth in this contract.

The Environmental Education Alliance of Georgia reserves the right to refuse space to any organizations, activities, groups, etc. deemed not appropriate to the educational or informational nature of the conference.