

## 2020 Checklist of general grant guidelines for the Petey Giroux Dragonfly Grant

- ◆ My grant proposal promotes understanding of environmental issues through the visual or performing arts.
- ◆ My grant proposal does not seek more than \$1,000. (I may submit different proposals, however I understand each applicant may receive only one grant award.)
- ◆ If funded, I commit to follow up communication with EEA concerning the execution of this grant with a brief presentation at the EEA Annual Conference following completion of the grant and a brief final report. Photos, video, PowerPoint, etc. are acceptable.
- ◆ I understand that my project(s) must include ADULT supervision.
- ◆ If applicable my principal has approved this project.
- ◆ I have viewed the scoring rubric and understand the guidelines that will be used to score my application.
- ◆ If funded, I understand that a check will be made out to my school or organization if applicable.
- ◆ If funded, I agree to retain all receipts and attach them to the “Funds Distribution Form.” This form will be sent with the grant check prior to onset of project.
- ◆ If funded, I agree to submit a final report that will be postmarked by one year of start date (March 1, 2021). “Funds Distribution Form” and all receipts must be submitted with final report.

### Additional Information

The deadline for applications is: March 1, 2020.

o If the grant review committee selects a proposal for funding, the recipient will be notified and the project announced at the EEA Conference on March 7, 2020. Funding will be available by April 1, 2020. Recipients will be asked to give a brief presentation about their project at the 2021 EEA Annual Conference. Scholarship funding for registration for only this conference for (1) presenter is included in this grant. Funded projects must be completed by March 1, 2021. A final report must be postmarked by March 1, 2021 including all receipts for expenditures. Mini-grant proposals will only be accepted from current members of EEA. See Grant Application for eligibility requirements.