**OFFLINE TEMPLATE**

Monarchs Across Georgia can only accept award nominations online. This template is provided to assist in the completion of the online form. Responses may be composed and saved in this document then copied/pasted into the corresponding fields of the online Pollinator Habitat Award Nomination Form and submitted by the deadline stated on the Awards web page.

**Nominator’s (your) Contact Information**

|  |  |
| --- | --- |
| **First and Last Name:** |  |
| **Street Address:** |  |
| **City, State/Province, Postal Code:** |  |
| **Email:** |  |
| **Phone:** |  |

**Nominee’s Contact Information (if different from Nominator)**

|  |  |
| --- | --- |
| Under what name was the Pollinator Habitat certified with Monarchs Across Georgia?  **Name on Certificate:** |  |
| If known, give the date and/or number of the certificate. This information can be found on the certificate and congratulatory letter.  Date:  Number: |  |
| First and Last Name: |  |
| Organization: |  |
| Street Address: |  |
| City, State/Province, Postal Code: |  |
| Email: |  |

**Habitat Certifications and Accessibility**

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| **List all other pollinator-related certifications at this site and the dates of these initial certifications. (Ex. North American Butterfly Association, Greater Atlanta Pollinator Partnership, Rosalynn Carter Butterfly Trail, Million Pollinator Garden Challenge, Monarch Watch Monarch Waystation, etc.)** |  |
| **Do you share the habitat with others? (Ex. family and friends, garden tours, students) Please describe and estimate the number of visitors this year and/or each year.** |  |

**Changes and Additions**

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| --- | --- |
| **List what has been done to change the habitat since the original Monarchs Across Georgia certification.** |  |
| Please email a current photo of the habitat to [mag@eealliance.org](mailto:mag@eealliance.org). Please label your photo with name of nominee, award (service or habitat) and a number. (e.g. Cary, habitat, 1) | |
| **List any additions or changes completed specifically for monarch conservation.** |  |

**Citizen Science**

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| **List your participation in years with any pollinator-focused citizen science projects. (e.g. Journey North, Project Monarch Health, Bee Hunt, The Great Sunflower Project, etc.) List each project with number of years.** |  |

**Host and Nectar Plants**

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| Email the completed Plant Spreadsheet of the plants that are currently in your habitat to [mag@eealliance.org](mailto:mag@eealliance.org). The spreadsheet includes the genus and species, bloom season(s), and approximate number of each. It also indicates if it is a host and/or nectar/pollen source.  A blank copy of the Plant List Spreadsheet is available on the Awards page. |  |
| **List the number and varieties of milkweeds in the habitat.** |  |

**Sustainability Practices**

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| --- | --- |
| **Indicate all of the sustainability practices in place on the checklist.** | * Removal of invasive pest plants * Compost yard and food waste * Use natural soil amendments (such as compost or well-aged manure) * Mulching * Avoid chemical pesticides, herbicides, or insecticides where possible * Control pest naturally by encouraging beneficial insects * Use drip or soaker hoses, instead of an overhead sprinkler * Use a rain barrel or other means of capturing/ utilizing rainwater to irrigate plants * Direct drain spouts and gutters to drain onto lawn, plant beds, or containment areas * Water plants no more than once a week, if necessary * Maintain a layer of organic mulch over tree roots, under shrubs and in plant beds * Replace problem-prone plants with low-maintenance native species * Xeriscape (A landscape technique which has reduced requirements for water by using native plants and other drought-tolerant species) * Plant ground covers or use mulch on thinly-vegetated areas to decrease erosion * Reduce or eliminate lawn areas * Eliminate chemical fertilizers and use natural fertilizers, such as compost and manure * Sweep grass clippings, fertilizer, and soil from driveway onto lawn * Remove trash from street gutters * Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Labeling and Educational Signage**

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| **What percentage of your plants are identified with markers, signs, or in other ways?** | * 100% * 75% * 50% * <50% |
| **Please describe the plant labels.** |  |
| Please email a photo example of your plant identification method to [mag@eealliance.org](mailto:mag@eealliance.org). Please label your photo with name of nominee, award (service or habitat) and a number. (e.g. Cary, habitat, 2) | |
| **Do you have educational signage at your habitat?** | * Yes * No |
| **Please describe the educational signage, including the number of those signs currently in your habitat.** |  |
| Please email a photo example of your educational signage to [mag@eealliance.org](mailto:mag@eealliance.org). Please label your photo with name of nominee, award (service or habitat) and a number. (e.g. Cary, habitat, 3) | |

**Additional Comments**

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